

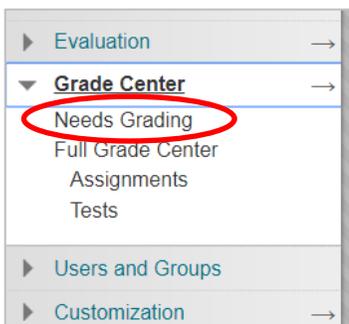
# Grading Assignments in Blackboard

This handout provides instructions for grading assignments in Blackboard. This includes the new Bb Annotate grading feature, which means that instructors no longer need to download, comment, and upload student assignments. Rather, you can read and mark them up and enter the grade and feedback directly into Blackboard all on one page.

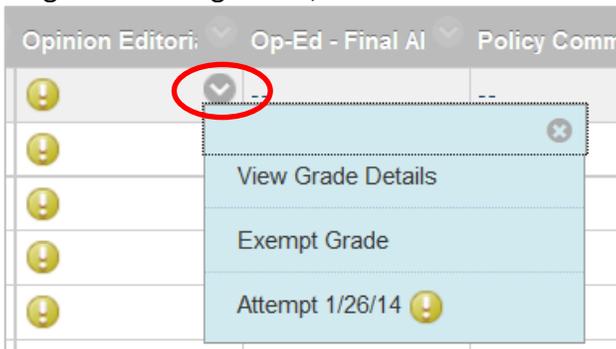
Assignments that have been submitted, but not graded, are indicated with an exclamation mark in the Grade Center.

Last Access	Opinion
January 28, 2014	!
January 27, 2014	!
January 27, 2014	!

You can also access only the ungraded assignments through the “Needs Grading” option under Grade Center.



To grade an assignment, use the down arrow and select “Attempt” or “Grade Details.”



If on the Grade Details page, select “Grade Attempt” or “View Attempts” to access the student’s paper. You can also edit a previously entered grade.

User: Column Opinion Editorial Topic - Due at End of Week 2 (Assignment)

**Current Grade:** Needs Grading (0) out of 5 points Exempt  
 Grade based on Last Graded Attempt  
 Due: None  
 Calculated Grade  
 View Attempts

Attempts Manual Override Column Details Grade History

Delete Last Attempt Go

Date Created	Date Submitted (or Saved)	Value	Feedback to User	Grading Notes	Actions
Jan 26, 2014 2:32:12 PM	Jan 26, 2014 2:32:12 PM (Needs Grading)	0			Grade Attempt Clear Attempt Ignore Attempt Edit Grade

Using Bb Annotate you can review the submission directly in the Grade Center with the following features:

- Grade anonymously
- Comment on a section
- Download the submission to work offline or if you prefer to use Word
- Draw annotations
- Enter the grade and overall feedback.
- Add notes that are viewable only by the instructor; students will not see this

Jump to... Hide User Names Refresh

Grade anonymously

Viewing 1 of 1 gradable items

Alison McGuire\_PreviewUser (Attempt 1 of 1)

Assignment Instructions

Assignment Details

GRADE LAST GRADED ATTEMPT 97.00 / 100

ATTEMPT 8/9/18 8:39 AM 97.00 / 100

SafeAssign Grade and Feedback 1% overall match

Written Assignment Rubric Used for Grading

Feedback to Learner

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

Great job! Remember to add parenthetical references per the APA style guide.

Annotations

Comment

Download

TELECOMMUNICATIONS IN HEALTH SCIENCE DISTANCE

Telecommunications in Health Science Distance Education

Alison McGuire

George Washington University

Alison McGuire

Aug 9, 9:43 PM

Interesting topic!

These detailed instructions, [Grading with Bb Annotate for Assignments](#), cover the process of adding comments and entering a grade, and this video, [Grading with Bb Annotate in the Original Course View \(1:30\)](#), demonstrates the inline grading features.

If you want to work offline, you can download all or selected assignments at once. These instructions from Blackboard, [Downloading Assignments](#), explain how to select and download student assignments.

## **Need more assistance?**

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